

Regular City of Athol City Council Meeting  
Held in the Council Room in City Hall

Tuesday, June 16, 2020

6:00pm Budget Workshop & 7:00pm Regular Council Meeting

Mayor, Bill Hill, called the meeting to order at 6:00 P.M.

FY2020 Budget Workshop

6:00P.M.

**Discussion Items Recapped:**

- 1) **Last Year's Budget**-Lori gave the council a copy of the FY2019 year-end totals for their reference as needed when reviewing the 1<sup>st</sup> draft of the FY2021 budget, and she briefly recapped some of the totals.
- 2) **Discussion of Changes or Challenges this year**- Lori shared how the COVID-19 has affected the timeline for AIC to produce the Budget Manual and how unsure they are of their projections because the effects of COVID-19 are still so unknown. The sales tax revenues, highway user revenues etc. are all being recommended by AIC as having declining projections ranging from 3% to as much as 15%. The good news is that this FY the city will see its first exceptionally large increase in the state liquor fund revenues. This is because of the Athol Super 1 store securing the liquor license from Bayview, which now means we are calculated on a sales basis rather than by our population. Additionally, amounts of construction costs related to the water infrastructure improvements projects will make it more challenging to meet all the required timelines to pass a budget. We may also need to amend it if those bigger ticket items change in the water projects. We will plan for the passing of a tentative budget on either 7/21 or 8/4 and then hold a public hearing at the 8/18 council meeting.
- 3) **Proposed 1<sup>st</sup> Draft of FY2021 Budget**- Lori went through the income portion of the draft budget line by line with the council. We did not have time to go line by line for the draft expenses, so the council will need to review and check with Lori if they have questions.
- 4) **FY2021 Projects draft discussion list**- Lori and Anthony quickly ran through a printed list that each of the council received of projects they have heard council or Mayor mention in the past or over the last year, as well as additional project recommendations/requests by staff. Council was asked to review the list and let us know if there were others or what might be their top more immediate projects they would like to see done; so that we can try and get some in the budget.

The next budget workshop date was not set.

**Roll Call: Present:** Mayor Bill Hill; Councilman McDaniel; Councilwoman Baldwin; Councilman Spencer; Councilwoman Denis; City Clerk/Treasurer-Lori Yarbrough; Public Works- Anthony Brandt; and City Attorney- Caitlin Kling. **Not Present:** City Planner- Rand Wichman.

**Mayor Hill asked for a Motion to Amend the Agenda for Action Item #3- To allow small animals for an event on 6/27/20. Motion by Councilwoman Baldwin to allow for the amending of the agenda posted 24 hours in advance, but less than 48 hours to add action item #3. All in favor, motion passed. ACTION ITEM**

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*

## REPORTS:

**Treasurer Report** – Lori submitted written report and read the ending account balances. STCU Checking = \$55,155.69; STCU Savings = \$111,568.54; LGIP = \$845,939.27; Misc. income was Shane’s regular insurance \$52.00; Josh’s regular insurance \$757.51; IFG \$385.00, HJ Allund Sub-Division \$800.00; HJ Grathol Crossings \$2,015.50; grant reimbursement \$20,247.00; new water meter \$3,000.00; Intuit refund \$474.00 = total \$27,731.01.

**Water Report** – Lori submitted written report and read aloud. April usage = 2,163,283 gal. (haulers 188,100) and May usage = 2,816,283 gal. (haulers 187,600); **Billing in May was \$12,810.00 plus \$390.00 in late fees and collected was \$13,525.30.** Late fees this month are likely to be at about 36, and 10 accounts to get notices of shut-off for being greater than 60 days past due.

**Planner Report** – Rand submitted a written report. Recapping: Three- 2 new Building Location/Site Disturbance Permits were approved and 1 is pending. They are related to the new 76 gas station on Roberts Rd and a porch addition at 30190 N 2<sup>nd</sup> St. Idaho Forest Group annexation- nothing new. Fast Sub-division- no progress; waiting for applicant to comply and get back to us for final plat approval. Code Enforcement- no new cases this month. The Cole annexation – waiting to hear back from them. A draft of the proposed code amendments has been provided to council and the attorney for review. Lori added that we are planning for a workshop at the end of the month 6/30/2020 at 6:00pm.

## ACTION ITEMS:

### **1. APPROVAL OF THE June 2<sup>nd</sup> REGULAR MEETING MINUTES:**

**Motion by Spencer, that we approve the regular meeting on the 2<sup>nd</sup>, minutes without amendments.**

*\*DISCUSSION All in favor-none opposed. Motion passed. ACTION ITEM*

### **2. APPROVAL OF BILLS AS SUBMITTED: Motion by Spencer, to approve paying the**

**April/May bills as submitted without amendments.** *\*DISCUSSION-* Councilwoman Denis asked about the copy of the Planner bill that is normally included. Lori said it got missed this time, but after the meeting could provide a copy for anyone wanting one. *All in favor-none opposed. Motion passed. ACTION ITEM*

**3. DISCUSSION/APPROVAL to allow for a small petting zoo of small animals in the city park for the North Idaho You Tube Creators event on Saturday, June 27<sup>th</sup>.** – Lori to introduce the event and the organizer, Scot Palmer, who is present via zoom. Scot Palmer introduced their plans for their upcoming event being held in the city park and why they are hoping to have a small petting zoo, and shared a little bit more about who they are and how this event is growing. They hope for a successful event so they can come back again next year. **Motion by Denis to allow for up to 2 small animals, i.e. Baby Goat and Baby Yak, in the city park for the North Idaho YouTubers event.** *\* DISCUSSION-* After a brief discussion, a motion was made. **Roll Call Vote:** Councilwoman Denis-yes; Councilman Spencer-yes; Councilwoman Baldwin-yes; & Councilman McDaniel-yes. **Motion Passed. ACTION ITEM**

**4. DISCUSSION/APPROVAL to approve the purchase of a Riding Lawn Mower. Mayor Hill and Anthony - Motion by Denis to approve the purchase of the riding lawn mower and authorize the Mayor’s signature on the Cooperative Agreement Between the City of Athol and the City of Spirit Lake Re: Transfer of Personal Property; for \$8,000.00 even.** *\*DISCUSSION* City Attorney clarified the official procedures to how this purchase must be handled, and thus why it is necessary for it to come before the council again for their approval. **Roll Call Vote:** Councilwoman Denis-yes; Councilman McDaniel-yes; Councilman Spencer-yes; & Councilwoman Baldwin -yes; **Motion Passed. ACTION ITEM**

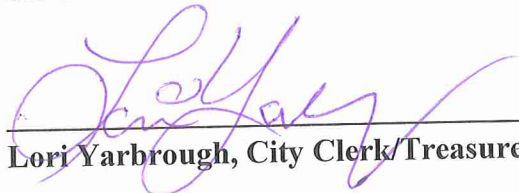
5. **DISCUSSION/APPROVAL of transition to Lake City Law with City Attorney, Caitlin Kling, effective July 1, 2020.** Note: same rate, new engagement letter in July. \*DISCUSSION A brief discussion about how this came about and what it will look like for the city, Caitlin restated that it is the plan for it to be as seamless as possible. Motion by McDaniel to transition to Lake City Law with current, City Attorney, Caitlin Kling, effective July 1, 2020. **Roll Call Vote:** Councilwoman Baldwin-yes; Councilman McDaniel-yes; Councilwoman Denis-yes; & Councilman Spencer-yes; Motion **Passed.** **ACTION ITEM**


**PUBLIC COMMENTS:** None

**ANNOUNCEMENTS:** **City Council**-Councilman Spencer shared his home has been up for sale and he has accepted an offer. Sometime in July if it passes all inspections and such he may need to resign as a councilman because he will be living outside of the city limits. Attorney Caitlin briefly shared if that becomes the case, it is effective the day you move, and the Mayor then may recommend a replacement that must then be approved by the council. / **Mayor**-asked Caitlin if she does or would do any litigation for the city or would that need to be passed off to another attorney or firm. Caitlin replied that litigation is what she had done previously so she is very capable and comfortable in doing it, it would not need to be passed off to another. / **Staff**-Lori shared she has heard about a lot of local prowlers and cars getting broken into in the city along Grove and Lorraine and Colin streets. Councilman Spencer shared he had encountered a possible casing of his place. It was discussed that it makes sense for everyone to be more watchful. And the Mayor added that even the city cemetery tanks were vandalized; and Anthony has since gotten some cameras put up there.

**ADJOURNMENT at 7:49pm**

**ATTEST:**

  
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**Lori Yarbrough, City Clerk/Treasurer**

  
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**Bill Hill, Mayor**

Approved at Council on

